



Title: **Transport Driver**

Location: IA

Classification: Full-Time

Mileage/Hourly

Hours: 40+ as needed

Revised: June 8, 2015

Purpose: The Transport Driver position is responsible for delivering and picking up petroleum products at company-owned sites and customer locations. Drivers are responsible for the proper and efficient completion of assigned duties and operation of his or her vehicle within company policy and Department of Transportation regulations.

Duties:

Safe and legal operation of a commercial motor vehicle
Safe and timely transportation of freight to and from destination
Operate controls for loading/unloading product at a variety of sites
Climb ladders to open/close dome lid (must be open for loading/unloading)
Inspect truck for defects and safe operating conditions
Complete pre- and post- trip vehicle inspection reports per DOT regulations
Complete written reports per manager's request in accordance with company policy
Verify Bills of Lading to determine nature of load and check for accuracy
Submit written report on truck condition after each trip in accordance with policy and DOT regulations
Apply knowledge of commercial driving skills in difficult situations, weather, and tight loading areas
Report all incidents and accidents involving driver or company equipment
Report delays due to breakdowns, weather, or emergencies
Maneuver hoses in, around, and through all types of equipment as needed

Education / Experience Requirements:

Six Months to two years' experience
Class A CDL with Tanker and Tank/HAZMAT endorsements



Other Requirements:

Verbal Communication
Organization
Teamwork
Time Management
Mathematics
Safety Oriented
Customer Focus
Detail Oriented
Cleanliness
Adaptable
Trustworthy
People Skills
Multi-Tasking
Flexibility
Positive Attitude
Strong Work Ethic

Technical Requirements:

Truck Driving
HAZMAT
Logistics
Truck Maintenance
Trailer Maintenance
QUALCOMM
Loading / Unloading
Paperwork

Physical Requirements:

Lift up to: 50 lbs.	Move up to: 50 lbs.
Standing:	Minimal
Sitting:	Significant
Walking:	Minimal
Crouching:	Minimal
Stooping:	Minimal
Squatting:	Minimal
Climb Stairs:	Minimal
Climb Ladders:	Moderate



Work Environment:

Loud

Dirty

Hot

Cold

Driving a truck for long periods of time